

# COUNTY OF YORK

## MEMORANDUM

**DATE:** July 1, 2004 (BOS Mtg. 07/13/04)  
**TO:** York County Board of Supervisors  
**FROM:** James O. McReynolds, County Administrator  
**SUBJECT:** Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

*Shoreline Erosion Control and Pier Construction* – An Invitation for Bid (IFB) was issued and advertised for the Yorktown waterfront improvements. The project consists of the installation and completion of protective improvements for shore erosion control including armor stone breakwaters and revetments; beach fill; stormwater outfalls; concrete floating piers including associated utilities, ramps, and anchoring systems; and other work as described by the Contract Documents. One (1) bid was received with the lowest responsive and responsible bidder being Coastal Design & Construction, Inc. in the amount of \$5,848,510. Sufficient funds are available in the Capital Improvement Program (CIP) to complete this project.

*Moore's Creek Drainage Improvements* – In May of 2003, the Board approved R03-85 to execute a contract with Michael Baker Jr. Inc. for the engineering design of Moore's Creek Drainage Improvements, Phase I. Environmental impacts necessitated a revision to the scope of work to utilize a "natural stream design" for the drainage improvement work. The improvements include an emergency overflow spillway for the Running Man pond and several culvert upgrades. These drainage improvements, recommended as Alternative I in the original Moore's Creek Drainage study, will now be redesigned using natural stream design to obtain the environmental permits. The Engineer will also prepare environmental permit applications. The Engineer's proposal for these services is in the amount of \$84,320. Due to the change in scope of the project and the additional cost involved, Board approval is necessary for this change order. Sufficient funds are available in the Capital Improvement Program (CIP) to complete this project.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy and I recommend they be approved through the adoption of Proposed Resolution R04-109

Sawyer/3681  
Attachment

- Proposed Resolution R04-109